

SAYDEL COMMUNITY SCHOOL DISTRICT
5740 NE 14th STREET
DES MOINES, IA 50313

REGULAR BOARD MEETING MINUTES
6:00 PM
Saydel District Office Board Room
August 8, 2016

- I. Call the Meeting to Order** – Meeting called to order by Board President Brian Bowman at 6:00 PM
- A. Roll Call** – Melissa Sassman, Chad Vitiritto, Roland Kouski, Jr., Doug Kayser, Henry Wood, Jennifer Van Houten, Brian Bowman, present.
- B. Approve Agenda** – Motion to approve the agenda by Melissa Sassman, seconded by Chad Vitiritto. Motion carried 7/0.
- II. Public Comments** – None
- III. Board Reports**
- Brian Bowman said IASB released the Better Boardmanship credits. Saydel School Board and Superintendent Mr. Douglas Wheeler accumulated a grand total of 350 points. These credits were earned through Board development sessions and participation in the IASB trainings and convention. Outside of monthly Board meetings and committee meetings, the Saydel School Board engages in trainings to make themselves better at making decisions and serving the student body. Board members were given a list of points earned from last year and example activities for earning credits in the future.
 - Brian Bowman said August 8 was the official start of Saydel activities. He said a volleyball camp was held recently.
 - Doug Kayser said August 8 was the first day of cross country practice.
 - Roland Kouski Jr. said band camp concluded with a potluck picnic. The band performed for all who attended. He also said football camp was held at the National Guard.
 - Chad Vitiritto said a group of boys participated in a JV segment of a basketball tournament at Northern Iowa Community College. They played 13 games over four days and did very well.
- IV. Superintendent's Report**
- A. District Recognitions** – Saydel is continuing to recognize businesses and individuals for their support by presenting them with certificates of appreciation. Mr. Wheeler thanked VFW Post 9662 Auxiliary for their recent donation of school supplies, and he presented VFW representatives Linda Jones and Chris Cummings with a certificate.
- B. Cornell Project Update** – Mr. Wheeler presented a progress report to the Board for the Cornell Elementary Addition and Outdoor Classroom from Estes Construction. The report included progress photos, a progress summary, schedule update, budget and cost control and safety update. Mr. Wheeler said everything is on track for what is needed to start the school year.
- C. Registration / Enrollment Update** – Mr. Wheeler said walk-in registration was held at the District Office August 1-2. He shared an enrollment snapshot for the 2016-17 school year as of August 8, 2016, as well a four-year enrollment trend.

- D. IASB Special Report “Transgender Students in Iowa Schools: FAQs on the Law”** – Mr. Wheeler shared a copy of the IASB Special Report on Transgender Students in Iowa Schools. He shared highlights of the report with the Board.
- E.** Mr. Wheeler noted the Fitness Center Open House was held at Saydel High School August 1-5. The cardio and weight room facilities were open to the public so community members could use them and experience a snapshot of the intended use of PERL. The PERL Special Election is September 13. Mr. Wheeler shared details from the Polk County Auditor about the absentee voting process.

V. Discussion/Action Items

- A. Consent Agenda** – Motion to approve by Melissa Sassman, seconded by Jennifer Van Houten.

Motion carried 7/0.

1. Minutes of Previous Meeting
2. Bills for Payment
3. Financial Reports
4. Contracts
 - a). **Polk County Early Childhood Iowa** -- Cornell Elementary has been awarded a \$51,000 grant from Polk County Early Childhood Iowa to provide preschool programming support for low-income families for the 2016-17 school year. Cornell has received this grant every year since 2001. This grant helps provide support for the 3-year old preschool program.
 - b). **Internet Services – Mediacom** -- Continuation agreement to provide a secondary Internet line for the buildings. The District just completed a 3-year contract and the new proposed contract is for the same length of time and at the same price point of \$299.95 per month. The total contract over the three years will be \$10,798.20.

B. Personnel

1. **New Hires** – Motion to approve by Jennifer Van Houten, seconded by Melissa Sassman. Motion carried 7/0.

<u>Name</u>	<u>Position/Bldg.</u>	<u>Contract/Salary</u>
Jill Niehaus	STEM/PLTW Teacher/HS	\$56,895.00
Caleb Hales	Interim Asst. AD/Asst. Principal/HS	\$5,000.00
Alex Stubbers	Interim Asst. AD/Asst. Principal/HS	\$5,000.00
Tatiana Prieto	ELL Associate/WS	\$13.98/hour
Jorge Pedro	Special Ed Associate/WS	\$13.98/hour
Sandra Ehrhardt	Special Ed Associate/WS	\$13.98/hour
Whitney Henderson	Special Ed Associate/CE	\$13.98/hour
Stacey Bauer	Special Ed Associate/CE	\$13.98/hour
David Martin	Special Ed Associate/CE	\$13.98/hour
Darrell Reece	Special Ed Associate/CE	\$13.98/hour
Sandra Sandvig	Special Ed Associate/CE	\$13.98/hour
Guadalupe Rubio	Special Ed Associate/CE	\$13.98/hour
Jeff Fleming	HS Girls Asst. Basketball Coach/HS	\$2,734.40
Daryle Wright	MS Volleyball Coach/WS	\$2,734.40
Shari Rusher	MS Girls Basketball Coach/WS	\$2,734.40
Nicole O’Connor	ELL Teacher CE/WS	\$40,230.00
Ric Powell	Interim Athletic Director	\$17,000.00
Hoogendoorn, Victoria	HS Asst. Volleyball Coach/HS	\$3,759.80
Coppin, Danielle	HS Asst. Volleyball Coach/HS	\$3,759.80
Molly Bramble	Teacher/CE	\$40,230.00

2. **Resignations/Terminations** – Motion to approve by Jennifer Van Houten, seconded by Henry Wood. Motion carried 7/0.

<u>Name</u>	<u>Position/Bldg.</u>	<u>Reason</u>
Erin Ogden	5th Grade Teacher/WS	Personal
Erin Ogden	5th Grade TAP Mentor/WS	Personal
Loretta Lockin	ELL/Reading Teacher/CE	Personal
Jeff Fleming	HS Asst. Football Coach/HS	Personal
Rebecca Knowler	HS Asst. Volleyball Coach	Personal
Zach Antle	HS Asst. Girls Basketball Coach	Personal
Jason Moen	MS Girls Basketball Coach	Personal
Laurene Reynolds	Special Ed Associate	Personal
Dee Harr	Special Ed Associate	Personal

3. **Transfers** – Reviewed Only

<u>Name</u>	<u>Position/Bldg. (to)</u>	<u>Position/Bldg.</u>
Jaime Griffin	5th Grade Teacher/WS	4th Grade Teacher/CE
Jaime Griffin	5th Grade TAP Mentor/WS	4th Grade TAP Mentor/CE
Julie Rolf	4th Grade Teacher/CE	3rd Grade Teacher/CE
Julie Rolf	4th Grade TAP Mentor/CE	3rd Grade TAP Mentor
Hannah Boren	3rd Grade Teacher/CE	4th Grade Teacher/CE

C. Open Enrollment

1. **In/Continuation** – Motion to approve by Melissa Sassman, seconded by Chad Vitiritto. Motion carried 7/0.

In			
<u>Student Name</u>	<u>Grade</u>	<u>From</u>	<u>Reason</u>
Christian Atkinson	5	Des Moines	Continuation move 6/29/16
Dylan Atkinson	6	Des Moines	Continuation move 6/29/16
Skylor Atkinson	3	Des Moines	Continuation move 6/29/16
Isabella Shoemaker	1	Waukee	Continuation move 6/1/2016
Brendan Shoemkaer	9	Waukee	Continuation move 6/1/2016
Karime Solano	10	Des Moines	Continuation move 5/1/2016
Kaycee Zeutenhorst	K	Ankeny	Met deadline
Lucas Farnsworth	3	Ankeny	Continuation move 5/1/2016
Rachelle Farnsworth	7	Ankeny	Continuation move 5/1/2016
Madison Farnsworth	4	Ankeny	Continuation move 5/1/2016

2. **Out** – Motion to approve by Doug Kayser, seconded by Roland Kouski, Jr. Motion carried 7/0.

Out			
<u>Student Name</u>	<u>Grade</u>	<u>From</u>	<u>Reason</u>
Ava Orr	1	Ankeny	Continuation move 5/2016
Ciciley Gunn	9	Ankeny	Continuation move 7/2016
Darnell Loatman	7	Ankeny	Continuation move 7/2016

D. Contracts & Agreements

1. **HAILA Agreement** – Motion to approve by Henry Wood, seconded by Melissa Sassman. Motion carried 7/0. John Haila, President and CEO of HAILA Architecture, is entering into an agreement with three of his employees for the purchase of the company. The Board approved an agreement to allow contracts to move under the corporation formed by the three buyers as an interim step required by the IRS prior to taking ownership on September 1.
2. **ALICE Staff Training** – Motion to approve by Melissa Sassman, seconded by Chad Vitiritto. Motion carried 7/0. The Board approved a contract to provide training to all staff in crisis prevention. ALICE (Alert, Lockdown, Inform, Counter, Evacuate) classes provide preparation and a plan for individuals and organizations on how to more proactively handle the threat of an aggressive intruder or active shooter event. ALICE Training option based tactics have become the accepted response, versus the traditional “lockdown only” approach. Protection and safety must be the priority in an active shooter event or terrorist attack. Circumstantial and operational concerns vary in every new situation. ALICE Training provides options that address the unique challenges specific to Police/LE, K-12 Schools, Healthcare Facilities, Higher Education, Businesses, Government, and Houses of Worship.

- E. GPA Procedure** – Motion to approve by Roland Kouski, Jr., seconded by Melissa Sassman. Motion carried 7/0. The Board approved a new procedure used to determine student GPA. This has been a discussion item at Board meetings and workshops as well as a discussion item for SIAC. In addition to formal committees, input was requested and received from high school students and teachers. The new procedure will be effective with the Class of 2019. Plus and minus will be reflected in GPA through differentiated weighting. For example, students earning a B will earn a 3.0 GPA; students earning a B- will earn a 2.67 GPA; students earning B+ will earn at 3.33 GPA. In addition, students taking post-secondary courses for college credit or skilled trade preparation will be eligible for +1.0 weighting for approved classes.

- F. 2016-2017 SIAC Members** – Motion by Melissa Sassman, seconded by Henry Wood. Motion carried 7/0. The Board appointed the following members to the School Improvement Advisory Committee (SIAC). State law dictates the composition of this committee to be representatives of the school community and ensure no more than +1 gender equity.

Name	Role
Cody Boozell	Student
Riley Backus	Student
Roland Kouski, Jr.	Parent/Board Member
Melissa Sassman	Parent/Board Member
Patty Timmerman	Parent
Shila Love	Parent
Jeremy Lowe	Parent
Sarah Figgins	Parent
Aileen Hunnell	Parent
Kristi Wickre	Parent
Marcy Schmidt	Parent
Shannon Larson	Teacher/Counselor
Matt Tesdell	Community Member
Doug Cline	Teacher
Kevin Schulte	Administrator
Joshua Heyer	Administrator

Brian Vaughan	Administrator
Doug Wheeler	Superintendent
Mary Salazar	CIA Director
Julie McKibben	Special Ed & SS Director

G. Student Handbooks – The student handbooks were revised due to new staffing and new policies and procedures.

1. **Preschool Student Handbook** – Motion to approve by Chad Vitiritto, seconded by Melissa Sassman. Motion carried 7/0.
2. **Cornell Elementary Student Handbook** – Motion to approve by Chad Vitiritto seconded by Melissa Sassman. Motion carried 7/0.
3. **Woodside Middle School Student Handbook** – Motion to approve by Henry Wood, seconded by Melissa Sassman. Motion carried 7/0.
4. **Saydel High School Student Handbook** – Motion to approve by Melissa Sassman, seconded by Chad Vitiritto. Motion carried 7/0.
5. **Athletic Handbook** – Motion to approve by Melissa Sassman, seconded by Roland Kouski, Jr. Motion carried 7/0.

VI. Adjourn – Motion to adjourn by Melissa Sassman, seconded by Jennifer Van Houten. Motion carried 7/0. The meeting adjourned at 7:05 PM.

Brian Bowman, Board President

Beth Vitiritto, Board Secretary

The next scheduled Board Work Session is Monday, September 12 at 6 PM. It will be held in the Board Room at the Saydel District Office.